

CONSTITUTION 2017-2018

1. Name

The Club shall be called Newcastle Volleyball Club (any changes to this will be agreed by the Exec.)

2. Aims

To develop, promote and improve the sport of Volleyball in the community for men, women and junior participants of all ages and abilities.

3. Affiliations

The club shall be affiliated to the England Volleyball Association (Volleyball England).

4. Membership

Membership is for any players wishing to partake in the sport or any other voluntary role within the club.

5. Subscriptions

The amount of annual, monthly and/or weekly fees will be set by the elected committee at their Annual General Meeting.

6. Annual General Meeting (AGM)

All members of the club shall receive a minimum of 28 days' notice of the date of the Annual General Meeting.

Additions, deletions and alterations to the constitution shall be made only at a General Meeting and proposition of such additions, deletions and alterations shall be submitted to the Secretary 14 days prior to a General Meeting.

A minimum number for the making of decisions at an AGM will be 3 non-related, non-cohabiting members. The Chairperson will hold the casting vote.

7. Special General Meeting

A Special meeting shall be called within 30 days of the receipt by the Secretary of a written request from 5 members. Such a meeting to only deal with the matter of which notice is given in the request.

8. The Executive Committee

The Club Committee shall be made up of representatives from a range of teams and volunteers within the club.

The Committee will elect a Chairperson, Secretary and Treasurer to administer the club affairs. A minimum of 3 will constitute a quorum. All decisions require a minimum of 3 non-related, non-cohabiting members. The Chairperson will hold the casting vote.

The Executive Committee shall have the power to co-opt and appoint such sub-committees as it deems necessary. The Committees shall decide the Terms of Reference, Membership and Authority of those sub-committees. The Chairperson, Secretary and Treasurer of the association shall be ex officio to any such committee.

Any member of the Club Executive Committee who shall be absent from 3 consecutive AGM's, without previously tendering an explanation satisfactory to the Officers of the Executive Committee shall be deemed to have vacated his / her seat.

9. Finances

The Treasurer will be required to keep and up-to-date record of the Association finances and will be required to advise the Committee of the financial position at each AGM.

The Treasurer shall produce an income and expenditure statement and a balance sheet at the end of each financial year or end of season/ before start of the next. These should be presented at the Annual General meeting. The club is a 'not for profit organisation', with all monies to be used for further development of the sport.

The banking mandate will state that 2 of 3 names (Secretary, Chair, Treasurer) are required to sign all transactions.

10. Insurance

Insurance is covered by the Governing Body - VolleyballEngland for injury, loss or damage to property of any member or guest whilst engaged in club activities.

11. Competitions

The Club will manage the development, and administration of all players representing the club.

12. Registration

It will be the responsibility of the Club to make sure that all players are registered with the English Volleyball Association.

13. Equipment

All equipment used will be approved and recognized for Health and Safety purposes.

14. Complaints Procedure

It shall be the responsibility of the Secretary and / or Exec. to resolve issues and concerns in a fair manner between players, between players and coaches, or between parents and either players or coaches.

15. Data & Child Protection

Any information is held by the Secretary for club purposes only. The Child Welfare Officer is responsible for the welfare of any minors.

16. Equity

The club respects the rights, dignity and worth of every person and will treat everyone within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

17. Closure

In the event of the club no longer existing, a period of 6 months shall be allowed to elapse before any of the assets can be disposed of.

Any equipment on loan from any organization shall be returned.

Any assets or monies will be divided equally for distribution to affiliated North East volleyball clubs and devoted to objects similar to those of the Association.